Unfortunately, most job seekers who have not held down a "real job," tend to enter interviews with few, if any, well-constructed questions to be asked of a potential employer. The only concern on the mind of these job seekers is landing a job. Of course, the ultimate goal of a job search is to land a job; however, you want to like the job responsibilities, benefit package, co-workers, and environment in which you will be working. Therefore, you should always take time prior to the interview to generate some questions that will assist you in making an educated decision about each particular job. You should try to avoid any questions readily answered in recruiting brochures, annual reports or position advertisements. The following are examples of questions you might consider tailoring to fit your particular job interviews:

- What specific responsibilities are required of this position?
- To whom would I report? Tell me a little about this person and his/her management style.
- With whom (co-workers and other departments) would I be interacting?
- How does this position fit into the organization as a whole?
- Tell me about the frequency and types of performance reviews?
- What problems might I encounter in this position?
- How might my time be divided?
- Could you describe a typical day in this position?
- How much travel is normally expected?
- What type of individual are you looking for?
- How does the organization feel about continuing education?
- Can you tell me a little about your own experience with the company?
- How frequently do you relocate employees?
- What is the former occupant of this position doing now?

These are just a handful of possible questions you might consider asking an interviewer. Remember to research the company prior to your interview in order to avoid asking questions readily answered in their promotional literature. Company literature may be found in the Career Center, as well as the library, and on the internet. The company's personnel office or public relations department may also provide copies of their annual reports and promotional brochures. Consult the resources or staff members in the Career Center for additional assistance in formulating your own personal questions.